

Butler County Board of Elections Board Meeting Minutes November 27, 2018

The Butler County Board of Elections met on Tuesday, November 27, 2018, at 9:00 a.m. for a special meeting. Roll call was taken and present were Member Mariann Penska, Member Todd Hall, Member Chris Wunnenberg, Director Diane Noonan, Deputy Director Eric Corbin, Early Voting Administrator Tiffany Harmon and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Member Wunnenberg moved to Certify the November 6, 2018 General Election; seconded by Member Hall. Roll Call:

Chairman Cloud	Absent
Member Penska	yea
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Noonan presented the Post-Election Audit Criteria. She stated the post-Election audit will be Wednesday, December 5, 2018, beginning at 9:30 a.m. at the Board of Elections. She said the board will conduct the audit by polling location. She stated the races will consist of the Governor's race "the top of the ticket", Treasurer of State which was selected by the Secretary of State and the County Commissioner race. Member Wunnenberg asked what percentage has to be counted. Deputy Director Corbin stated the total must equal five percent of total votes cast in the November 6, 2018 General Election which is 6,893. He said the polling locations will be randomly selected. He stated Early Voting Administrator Tiffany Harmon will track the locations selected until the five percent is met. Member Penska pulled the following locations.

Grand Total Votes
137,858
5% of Vote
6,893

Locations:	Votes:	Percentage:
Fairfield Greens / South Trace	1,378	1.0
Lakota Plains Junior School	2,544	1.8
Rosa Parks Elementary School	825	0.6
Ridgeway Elementary School	1,901	1.4
Midpointe Middletown Library	588	0.4
Total	7,236	5.25%

Member Hall asked how the date and time is determined and if the Board Members need to be present. Deputy Director Corbin stated the Board Members do not need to present for the audit. He said the board cannot start the audit until six days after board certification of the election.

Member Wunnenberg motioned to accept the five locations randomly pulled to conduct the State Audit; seconded by Member Penska. Roll Call:

Chairman Cloud Absent
Member Penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.

Deputy Director Corbin presented the Machine Warranty Invoice along with the email from Regional Sales Manager of Dominion Voting Systems, Mark Beckstrand on how the monies left over from the warranty will be reimbursed. Member Wunnenberg asked if we determined how many machines would be needed for the May 7, 2019, election. Deputy Director Corbin stated if only the City of Hamilton and Ross Locals Schools file an issue, approximately 277 machines would be needed. Member Wunnenberg asked if five hundred machines would be sufficient to warranty for the election. Member Wunnenberg asked the number of machines used for the November 6, 2018, election. Deputy Director Corbin stated 1,267 were sent to the polling locations, but a total of 1,563 are under warranty for backup and absentee. Member Hall said he was previously under the impression if a new voting system was not purchased from Dominion we would be reimbursed the remaining money that was not used to warranty the remaining voting units. Member Wunnenberg asked if we warranty 500 machines now, could we in September pay the remaining warranty on the additional 1,000 machines. Member Penska asked if there was an option of paying for two six month warranties. Director Noonan stated she had a text message conversation with Mark Beckstrand and he stated we can warranty additional machines later in the year. Member Hall asked if there is a record of machines that is warranted. Deputy Director Corbin stated 300-400 voting units screens were serviced this past summer. He said Warehouse Coordinator, Erin Clendenin has kept records of voting units that have been serviced in the past.

Deputy Director Corbin stated we can warranty 500 voting units for 6 months if possible, if that is not an option we can warranty 500 voting units for the year. He said we will pay to warranty both optical scanners.

Member Wunnenberg made a motion to adjust the warranty to five hundred machines and two optical scanners; Member Hall seconded. Roll Call:

Chairman Cloud Absent
Member Penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.

Director Noonan explained the Notification of Expenses of the Supplemental Process of the General Voter Records Maintenance Program. She stated there were 7,522 supplemental confirmation notices mailed in 2013 and 3,010 in 2014. She expected the number this year to be lower than past years. Deputy Director Corbin stated the Board of Elections will be reimbursed pursuant to Directive 2018-39.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud absent
Member Penska yea
Member Hall yea
Member Wunnenberg yea
All in favor; motion carried.

The meeting was adjourned at approximately 9:50 a.m.

ABSENT

Frank Cloud, Chairman

Diane Noonan, Director

Todd Hall, Member

Chris Wunnenberg III, Member

Mariann Penska, Member