



**Public Health**  
Prevent. Promote. Protect.

**Butler County  
General Health District**

**REGISTRATION REQUIREMENTS 2021:**

Sewage Treatment System Service Provider required registration fee.

	Registration Fee
Sewage Treatment System Service Provider	\$77.00

The registration year begins January 1<sup>st</sup> and ends on December 31<sup>st</sup> of each year. All items for registration must be submitted, reviewed and approved prior to any work beginning after January 1, 2021. In order to register for the 2021 year, sewage treatment system installer must provide:

1. A completed registration application;
2. Proof of passing the statewide testing requirement (copy of certificate);
3. Copy of general liability insurance of not less than \$500,000;
4. Proof of Surety Bond per each category, if warranted. Original copies, with signatures and seal go to the Ohio Department of Health and a copy to the Butler County General Health District; and
5. Proof of completion of six (6) hours of continuing education approved by the Ohio Department of Health. **Please see attached Director's Journal entry regarding CEU's.**

All registrations will be non-transferable and will expire annually on the 31<sup>st</sup> day of December. When applying for the registration, individuals must submit to the Board of Health complete and accurate records and information where applicable.

**PAYMENT:**

At this time all payments must be made via mail. Payments via mail can be made with a completed application, check or money order mailed to: Butler County General Health District, 301 S. Third Street, Hamilton, Ohio 45011

Jenny Bailer, RN, MS  
Health Commissioner



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# 2021 Sewage Treatment System Service Provider Registration Application

Use this application to request registration as a Sewage Treatment System (STS) or Gray Water Recycling System (GWRS) Service Provider as specified under Ohio Administrative Code 3701-29-03.

Please complete all of the following information, print name, sign and date below:

Company: \_\_\_\_\_

Company Representative per OAC 3701-29-03(D): \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(if different from above)

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Office

Cell

Fax

E-mail Address: \_\_\_\_\_

Surety Company: \_\_\_\_\_ Bond Number: \_\_\_\_\_

Liability Company: \_\_\_\_\_

Please verify by using the checklist below that each required item is submitted or completed with your registration application.

- Registration Fee of \$77.00
- Proof of Passing Statewide STS Exam
- Copy of General Liability Insurance of not less than \$500,000
- Copy of completed State of Ohio Surety Bond (original goes to ODH)
- Copy of certificate(s) showing completion of six continuing education (CE) hours earned in 2020 (**renewals only**)
- Proof that applicant has completed all outstanding jobs and submitted all required documents requested in 2020 is included

Please check the box AND SUPPLY DOCUMENTATION for each equipment manufacturer THAT YOU ARE QUALIFIED/CERTIFIED TO SERVICE or provide other approved third party training/qualification/certification you hold. (Only required for systems your company provides service for that are installed after 2007)

- |   |  |
|---|--|
| <input type="checkbox"/> Bionest Technologies           | <input type="checkbox"/> Bio Microbics Incorporated  |
| <input type="checkbox"/> Anua                           | <input type="checkbox"/> Zoeller Pump Company        |
| <input type="checkbox"/> Consolidated Treatment Systems | <input type="checkbox"/> Eljen Corporation           |
| <input type="checkbox"/> Clear Stream Wastewater        | <input type="checkbox"/> Infiltrator Systems         |
| <input type="checkbox"/> Ecological Tanks Incorporated  | <input type="checkbox"/> Norweco Incorporated        |
| <input type="checkbox"/> Hydro Action Industries        | <input type="checkbox"/> Drip Distribution           |
| <input type="checkbox"/> Jet Incorporated               | <input type="checkbox"/> Delta Environmental         |
| <input type="checkbox"/> Aero-Tech                      | <input type="checkbox"/> Orenco Systems Incorporated |
| <input type="checkbox"/> AES-Presby                     | <input type="checkbox"/> Hoot Aerobic Systems        |
| <input type="checkbox"/> Eco-Pure Incorporated          | <input type="checkbox"/> Other(list): _____          |
| <input type="checkbox"/> SeptiTech Incorporated         | <input type="checkbox"/> Other(list): _____          |
| <input type="checkbox"/> Quanics Incorporated           | <input type="checkbox"/> Other(list): _____          |

As a registered contractor with Butler County General Health District, I understand that any registration approval granted on the basis of false or inaccurate information supplied herein is automatically revoked and registration approval is similarly revoked under rule 3701-29-03 of the Ohio Administrative Code. By my signature below, I certify that I agree to comply with the conditions of Chapter 3701-29 of the Ohio Administrative Code and all other applicable local, state, and/or federal codes. Additionally, my signature certifies that I have not been convicted of any violations of OAC 3701-29 or ORC 3718.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Department of Health

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Lance D. Himes, Interim Director

**Director's Journal Entry**  
**Deferral of Sewage Treatment Systems Contractor 2021 Registration Renewal Requirement to Obtain Six Hours of Approved Continuing Education Prior to December 31, 2020.**

Due to the ongoing situation with the COVID-19 pandemic, and the restrictions placed on holding in-person training as a result thereof, and pursuant to authority granted to me in Ohio Administrative Code (O.A.C.) rule 3701-29-03 (C)(5)(d), I hereby allow local boards of health to defer the requirement for demonstrating compliance with the continuing education requirement of contractor registration renewal for applications submitted for the 2021 registration year. Contractors will be able to obtain their CE for 2021 registration renewal during 2020 or 2021. Contractors will still be required to obtain their CE for 2022 registration renewal during 2021.

*Lance Himes um*  
\_\_\_\_\_  
Lance D. Himes  
Interim Director of Health

*10/08/2020*  
\_\_\_\_\_  
Date

I hereby certify this to be a true and correct copy of the Journal Entry of the Interim Director of the Ohio Department of Health.

10-9-20

\_\_\_\_\_  
Date

*Michelle L. Webb*  
\_\_\_\_\_  
Custodian of the Director's Journals  
Ohio Department of Health



Department of Health

Mike DeWine, Governor  
Jon Husted, Lt. Governor

Lance D. Himes, Interim Director

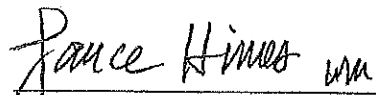
**Director's Journal Entry**  
**Deferral of specific requirement found in O.A.C Rule 3701-29-03 (C)(5)**

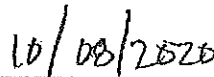
Due to the ongoing situation with the COVID-19 pandemic, and the restrictions placed on holding continuing education trainings as a result thereof, and pursuant to authority granted to me in Ohio Administrative Code (O.A.C.) rule 3701-29-03 (C)(5)(d), I hereby authorize sewage treatment systems contractors renewing their registration for the 2021 registration year to defer demonstration of meeting the continuing education requirement of O.A.C. rule 3701-29-03 (C)(5). Contractors will be able to obtain their CE for 2021 registration renewal during 2020 or 2021. Contractors will still be required to obtain their CE for 2022 registration renewal during 2021.

No other requirements for registration renewal are deferred.

I have determined that granting this deferral will not result in an undue hazard for the public's health and safety or have a detrimental effect on the environment. This order shall remain in effect until I withdraw it.

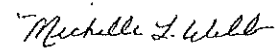
If you have questions regarding this waiver, please contact Rachel Townsend at [Rachel.Townsend@odh.ohio.gov](mailto:Rachel.Townsend@odh.ohio.gov).

  
\_\_\_\_\_  
Lance D. Himes  
Interim Director of Health

  
\_\_\_\_\_  
Date

I hereby certify this to be a true and correct copy of the Journal Entry of the Interim Director of the Ohio Department of Health.

10-9-20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Custodian of the Director's Journals  
Ohio Department of Health